Guide for Educators

Human Papillomavirus (HPV) Vaccination at Schools

In 2014 all grade 4 girls are provided with the opportunity to receive the HPV vaccination at schools. This implementation guide aims to provide educators with the necessary information regarding the vaccination of the grade 4 girls in schools. The target group for the HPV vaccination is grade 4 girls who are 9 years and older. Each girl will receive 2 doses of the HPV vaccination, the first dose will be in March/April and the second dose in September/October. HPV vaccination teams will visit schools during these two periods to vaccinate the girls that are eligible for the vaccination. The attached pamphlet provides further information about the vaccination.

1 HPV Documents

All schools will receive a pack of documents which will include:

1.1 HPV Posters
   1.1.1 The posters are intended to inform the grade 4 girls about the HPV vaccination.
   1.1.2 On the poster write the dates when the HPV vaccination team are scheduled to visit your school.
   1.1.3 Display posters in the grade 4 classroom at least two weeks before the HPV vaccination session.
   1.1.4 The posters can remain in the classroom until the second dose of the HPV vaccination. (If there is a problem with space the poster can be removed and displayed again two weeks before the second dose of the HPV vaccination)

1.2 HPV Grade 4 girls and parents information pack
   1.2.1 HPV Consent forms
   1.2.2 Ministers invitation letter
   1.2.3 HPV Fact Sheets
2 Process for obtaining consent for HPV vaccination of grade 4 girls

2.1 All girls in grade 4 must receive the HPV Grade 4 girls and parents information pack before the vaccination session at the school.

2.2 Inform the girls that the consent forms and vaccination card must be returned to the school as soon as possible.

2.3 If the consent forms are not returned to the school at least 1 week before the vaccination session please remind girls to return the consent form.

Please note: that all consent forms need to be returned irrespective of whether consent for the HVP vaccination is granted or not.

3 Preparing for the HPV vaccination session

3.1 Prepare and make available the list of names of the grade 4 girls and all the consent forms and vaccination cards on the day of the HPV vaccination.

3.2 Ensure that the grade 4 girls are informed of the date of the HPV vaccination at least 3 days before the event.

3.3 On the day of the vaccination provide the HPV vaccination team with a grade 4 class list and mark which girls are absent from school on that day.

3.4 The returned consent forms for girls absent on the day of the vaccination must be handed in with the class list to the HPV vaccination team.

3.5 Hand out to each grade 4 girl present, her own signed consent form and vaccination card before the vaccination session.

3.6 All grade 4 girls must be sent to the vaccination information session.

3.7 Grade 4 girls that do not have permission for the vaccination will be sent back to the classroom after the information session.

3.8 Girls that have consent to be vaccinated will proceed to the vaccination area.

3.9 All girls that were vaccinated will be observed for 15 minutes before they are returned to class.

3.10 After the vaccination the consent forms will be filed in the learners records.

3.11 The vaccination cards will be handed to each grade 4 girl to take home for safe keeping.

3.12 Please remember to sign the HPV vaccination register after the vaccination session for your class.

3.13 If the HPV vaccination teams has not arrived contact the provincial HPV coordinator.